Faculty of Spatial Sciences
Premaster for MSc. Real Estate Studies

Admission and selection procedure Premaster Real Estate Studies
To ensure a steady inflow of high potential students graduated from universities of applied sciences into the MSc. Real Estate Studies programme, a maximum of 10 students can be admitted to the premaster programme. The Admissions Board carefully considers each and every application. To be admissible, applicants need to pass four requirements. If one requirement is not passed, the applicant is not admissible and a rejection letter is send. After passing the four requirements, each applicant will be ranked according to the summation of our scoring system (see **Appendix A**) and the applicant's weighted average grade (if necessary recalibrated to a 1 to 10 score using 2 decimals) to ensure a unique score for each applicant. The requirements and the rest of the procedure will be elaborated below.

Requirement 1
Applicants with the following bachelor programmes from a university of applied sciences are eligible to the programme:
- Real Estate Management
- Construction Management
- Building Process Management & Real Estate

Or comparable programmes from another university of applied sciences
Or comparable programmes from another research university outside the field of Social Sciences

Requirement 2
Applicants who have obtained a weighted average grade of 7.0 (if necessary recalibrated to a 1 to 10 score using 2 decimals) on prior education are eligible to the premaster programme.

Requirement 3
Applicants with the following proof of English proficiency, one of the following requirements need to be satisfied (in bold, the tests that are preferred), are eligible to the programme:
IELTS (Academic) 6.5 - no less than 6.0 on each section
University of Groningen Language Centre Minimum section scores C2 or C1 (one B2 allowed)
TOEFL IBT (internet-based test) 90 - no less than 18 for reading and listening, no less than 20 for speaking, and no less than 21 for writing
Cambridge English CAE or CPE Certificate English language test

Requirement 4

Applicants who score at least a 6.0 on the assessment form selection Premaster Real Estate Studies (see **Appendix A**) are eligible to the premaster programme. The Admissions Board assesses each applicant as follows:

- o <u>To what extent</u> are courses of prior education in line with *real estate* themes needed for Premaster Real Estate Studies?
- o <u>To what extent</u> are courses of prior education in line with *economics and finance* themes needed for Premaster Real Estate Studies?
- o <u>To what extent</u> are courses of prior education in line with *math and statistics* needed for Premaster Real Estate Studies?
- o <u>To what extent</u> are *English written skills* sufficient for Premaster Real Estate Studies?
- o <u>To what extent</u> has the applicant the expected knowledge and experience in the field of Real Estate on basis of prior education, prior experiences and the motivation letter?

A concise overview of the requirements in the admission procedure to Premaster Real Estate Studies can be found in **Table 1**.

Ranking

The applicants who satisfied the four requirements will be ranked on the basis of the summation of the score obtained from the assessment form selection Premaster Real Estate Studies (see **Appendix A**) and their weighted average grade (if necessary recalibrated to a 1 to 10 score using 2 decimals). This ensures that each applicant will have a unique score.

A concise overview of the selection tools used by the Admission Board can be found in **Table 2**.

Selection timing and guidelines

The deadline for applying to the Pre-Master Real Estate Studies programme is May 1. A maximum number of 10 spots will be available for the registration.

Applicants who pass all four requirements are admissible and are informed either in December or in June that they will be part of the selection procedure if more than 10 applicants are admissible. If there are more than 10 admissible students, the selection procedure will take place in June. The selection procedure then selects the applicants with the highest scores are ranked 1 to 10 are informed that they are admitted to the programme in the following academic year (which starts in September). Applicants who rank 11 or higher will be informed that they are on a waiting list including their position in the waiting list. Again, if applicants who are admitted inform us that they will not register for Pre-Master Real Estate Studies, the applicants on the waiting list will be informed that they are now

admitted. Number one on the waiting list will have priority over number two on the waiting list (as such rank 11 > rank 12).

Table 1. Requirements in the admission procedure to Premaster Real Estate Studies.

Requirement	Admission requirement	Admission instrument
1	Applicants' knowledge and skill level	Bachelor diploma of prior education
2	Applicants' knowledge and skill level	Weighted average grade (if necessary recalibrated to a 1 to 10 score using 2 decimals)
3	English proficiency	English language test (IELTS/TOEFL)
4	Sufficient connection to Premaster Real Estate Studies (and in general to the field of Social Sciences)	Assessment form (see Appendix A where the Admission Board only looks at the content of the courses of prior education)

Table 2. Selection tools to select from the admissible applicants.

Selection themes	Selection requirement	Selection instrument
Real Estate	Sufficient connection between the selection theme and Premaster Real Estate Studies	Courses + grades relevant course units
Economics and Finance	Sufficient connection between the selection theme and Premaster Real Estate Studies	Courses + grades relevant course units
Math and Statistics	Sufficient proficiency in math and statistics	Courses + grades relevant course units
English written skills	Sufficient proficiency in English	BSc. thesis, essay in English, or motivation letter
General	Applicants' knowledge and skill level	Average weighted grade on prior diploma(s)
Experience	Applicants' experience with Real Estate	CV and motivation letter

Note: Each admissible applicant receives a score based on the above mentioned items. For more details, see **Appendix A**.

For applicants, the registration+ procedure is as follows:

➢ Students register via *Studielink* before May 1 and upload the following documents:
  - Passport or ID
  - Proof of English proficiency level (only for – non-native English-speaking – internationals and Dutch students without a VWO diploma)
  - CV
  - List of grades of bachelor's degree including a weighted average of the grades
  - High school (secondary education) diploma
  - Motivation letter (max. 1 page)
  - Preferably your bachelor thesis in English but, if not available, a graded essay in English but, if not available, a max. 5 page summary of your thesis or a graded essay in English. All the information will be used to assess the connection between prior education and premaster Real Estate Studies.

➢ The applicant files are considered as follows:
  - Students with a Dutch bachelor diploma from a research university: through *Prospective Student Officer* of FSS
  - Students with a foreign bachelor diploma from a research university, a diploma of a university of applied sciences, or another higher education diploma that deviates from the above: through Admissions Office

The *Prospective Student Officer* and Admissions Office check whether the applicant files are complete. The applicant files, handled by the Admissions Office, are provided with advice on the admission of the applicant. The complete applicant files, including the advice, are then forwarded to the Admissions Board of the MSc. programme.

Appendix A. Example assessment form selection premaster Real Estate Studies

<u>Connection between prior education and the premaster Real Estate Studies programme</u>

The assessment form is determined based on the content of the courses of prior education. When additional information is needed to make a proper assessment, the Admissions Board will contact the applicant and ask for additional information.

For each item, the category that is most applicable is ticked with an [X].

	Connection prior education and premaster Real Estate Studies					
	None (0)	To a very small extent (2)	To a small extent (4)	To some extent (6)	To a great extent (8)	To a very great extent (10)
Real Estate						
Economics and Finance						
Math and Statistics						
English written skills						
Total score*						

*Number of times ticked with an [X].

The categories are quantified as follows:

0 (none), 2 (to a very small extent), 4, 6, 8, 10 (to a very great extent). Per item the score will be decided by the Admission Board. The average of the four items is the overall average score.

Overall average score: | ... |

Any knowledge and experience – on one of the items described above – gained outside prior education, or an excellent motivation letter that connects the link to our programme to their own motivation:

………

………

………

Note: If applicable to the applicant, a maximum of 1.0 point extra can be awarded to the overall average score.

Final score for ranking purposes only (overall average score + weighted average grade^):

| ... |

^Note that if necessary your grade is recalibrated to a 1 to 10 score using 2 decimals